

## GVWG Policies

This is a list of policies agreed upon by the executive, as of May 2011.

### **Membership and fees:**

1. Membership fees are due in September of each year. Membership is set at \$45.00 per year for all returning and new members. New members fees will be discounted at the following schedule: September to January \$45.00, Feb to April \$35.00, May to September \$25.00 (New member shall be those new to the guild or those returning after at least one calendar years absence). Revised 05/2010.
2. Associate memberships are available for anybody living outside the Metro Vancouver area or, with board approval, those living within the metro area. The annual fee is \$12 and entitles the Associate Member to email notification of the newsletter and registration in classes at the regular member's rates and times. 08/2010.
3. Class Fees are set at \$160.00 full day and \$85.00 half day for guild members. Classes will be opened to non guild members sixty days before the event and will require non-members to pay a \$30.00 registration fee in addition to the class fees. All fees must be paid before registration is confirmed and are not refundable. 05/2010
4. Classes are filled on a first paid, first secured basis. Payment must be made to the treasurer to secure a place. 2010
5. Demonstration event fees will be \$30.00. 05/2010
6. Turning 101 fees will be \$30 per session, or \$40 if a guild lathe is borrowed. 01/2011

### **Reimbursement and payments:**

6. Members shall be reimbursed for extraordinary costs incurred in operating any event or in performing duties for the guild. 2005
7. Members will be reimbursed for any tool or equipment loaned to the Guild which is lost, stolen or broken during any event. 2005
8. Guest speakers from outside the guild will receive an honorarium of \$100.00 CDN for making a presentation; excluding commercial presentations. 2006 (revised 2011)
9. The host of the special weekend demonstrators will be given an honorarium of \$100.00 to help cover expenses of hosting the speaker. 2008

### **Library and newsletter:**

10. The annual library budget is set at \$400, with a focus on material of interest to new turners. 03/2010

11. Library materials may be borrowed for personal use. Fees for the use of the library materials are per month, payable at time of borrowing. Magazines, \$1.00, Books \$2.00, Videos/DVDs \$3.00. Use is for a one month period. If borrowed material is not returned at the next meeting, an additional monthly fee will be charged. Library fees provide for replacement of damaged materials and purchase of new items. Replacement costs are as follows: magazines \$5, DVD's and VHS \$40, books \$40. The library will only be open at regular monthly meetings. All library material must be returned in June. Failure to return material will result in the replacement cost of the borrowed item being levied against the member. Return of material at any other time will be by special arrangement with the librarian. Revised 02/2009

12. Members must present their membership card to borrow material from the library. 08/2009

13. No Commercial advertising will be allowed in the newsletter. 05/2009

14. Advertisements of items of interest or benefit to the guild members by members or private citizens will be permitted in the news letter. 05/2009

15. The newsletter editor may, in his/her discretion, use the Guild email list to disseminate time sensitive information or advertisements by members or private citizens. 05/2009

#### **Guild sponsored events:**

16. The executive shall determine whether a public event is a Guild sponsored event. 07/2010.

17. All demonstrators at Guild sponsored events who use a lathe in front of members of the general public shall be accredited demonstrators. 03/2010.

18. The Guild officers shall appoint members as assessors to accredit demonstrators. 07/2010.

19. When demonstrating/displaying at a venue where other participants are paying for their space but the Guild is not, members may not sell their work at the show. If the venue specifically requests that no sales be made, members may not supply contact information about the artist. Otherwise, if requested, members may give out their business card for contact at a later time. 05/2011.

20. When participating in an event sanctioned by the Guild, members must wear Guild name tags, hand out Guild business cards, use safety screens and write a follow up article (including pictures) for the newsletter. 05/2011

**General:**

21. The guild's membership list will not be provided to anyone outside the board of directors and committee heads. 03/2010
22. All elected members of the board of directors shall be members of the American Association of Woodturners (AAW). 03/2010
23. Since the executive meeting is held at dinner time, food will be supplied for the executive meeting. 08/2008
24. Members will be permitted to use the guild's masthead for personal use, including on their personal woodturner's business card, turnings and turning smocks. 02/2009
25. The executive is expected to attend executive meetings in person. No teleconferencing. 01/2011